

WRITERS OF THE FAR SOUTH COAST COMMITTEE MEETING
SATURDAY, MAY 22ND 2016, 10.30 AM TO 12.15 PM
AT ROCKPOOL CAFÉ, CLUB SAPPHIRE, MERIMBULA

PRESENT: Amanda Dalziel, Peter Armstrong, Loretta Ashby, Jacqui Jaffrey, Bridget O'Hanlon

APOLOGIES: Angelika Erpic

MEETING: The President, Amanda Dalziel, declared the meeting open at 10.40 am.

1. **Password information:** Amanda distributed spreadsheets to the committee members. These sheets provided the members with password information for important websites as well as ABN details. She will also email to members the information needed to access Wordpress.
Action: Amanda
2. **Pricing for upcoming workshops:** The July workshop run by Vanessa Milton from the ABC will be free. The August workshop run by Isobel Blackthorn will be \$15 for members and \$20 for non-members. The September workshop is still to be confirmed. Amanda will follow up the possibility of having Jackie French. For the October workshop, Peter suggested Suzanne Kiraly from Canberra. He will contact her to see if she is available. **Action: Amanda and Peter**
3. **Activities for November:** It seems unlikely we can hold our normal meeting at Club Sapphire as DeeGee Photography has requested the room. They will need a large room to display their photos. As November is NaNoWriMo, Amanda suggested that instead of the monthly meeting, we have a manuscript clinic each Saturday morning during that month at the new Tura Beach library but no afternoon workshops. She will contact Scott Baker to see if the library will be available. If that is not possible, the committee agreed to use plan b - have the normal monthly meeting, but change the date to the week before. We could also invite Marcus Amann to the Christmas party and have him give a free copy of Scrivener to someone. **Action: Amanda**
4. **New Brochure** The committee agreed on some minor changes. The photos could be replaced with some new ones. Also, future workshops will finish at 3.30 rather than 4.00, as the 4.00 finish is a bit late.
5. **ABC Open Compilation Book** It was agreed to leave this until next year.
6. **Christmas Lunch** It was agreed to use the Aquarium again as this venue worked well last year.
7. **Writer's Retreat at Kianinny** This will take place the first weekend of August (August 5th to 7th). After a lengthy discussion, the following details were confirmed: a) a limit of 30 places plus Amanda b) As we made a loss last year, this year the prices will be \$220 for members and \$250 for non-members c) we will attempt to get Rotary to sponsor a ticket and see if we can get local businesses to sponsor a gift basket for the mentors d) we will ask last year's mentors as well as Karen Viggers to be the mentors for this year's retreat
8. **Financial matters** It was felt that there is no need for Amanda to explain the ACNC and club's non-profit status. The error on the annual report was discussed, voted on and corrected. After some discussion, it was decided that rather have Amanda use a second cheque book, she will be provided with a blank cheque when something needs to be booked, rather than have Amanda pay this herself and be reimbursed later. The attendance book with details about payments also needs to be updated.
9. **Manuscript Clinics** At present, Amanda is doing all the setting up and little chores associated with the meeting. She needs help. Peter Armstrong has volunteered to help with such activities as the lights, blinds, tea and coffee things, posters, booklets around the tables etc.
10. **Advertising** There are numerous duties associated with the advertising that need to be covered by someone other than Amanda. These include the websites, newspaper articles, communication with ACT Writers E-News, radio interviews, advertising material such as posters and brochures as well as designing a logo. This will need to be discussed further as the committee ran out of time. **(to be discussed at next meeting?)**

The meeting finished at 12.20 pm.